

BY SPEED POST / E-MAIL

No.7-4/2019-Engg.Estt. 5371

Government of India
Ministry of Jal Shakti
Department of Water Resources, RD & GR
Central Ground Water Board
NH-4, Faridabad (Haryana) - 121001.

DATE: ~~27-06-2019~~ 03/07/2019

To

Executive Engineer/ H.O.O.
Central Ground Water Board,
Div.I-Ahmedabad / Div.II-Ambala/
Div.III-Varanasi/ Div.IV-Chennai/
Div.V-Ranchi/ Div.VI-Nagpur/
Div.VII-Guwahati/ Div.VIII-Jammu/
Div.IX-Hyderabad/ Div.X-Bhubneshwar/
Div.XI-Jodhpur/ Div.XII-Bhopal/
Div.XIII-Raipur/ Div.XIV-Bangalore/
Div.XV-Kolkata/Div.XVI-Bareilly/
Div.XVII-Dharamshala.

03 JUL 2019

SUB: Financial upgradation under MACPS to the incumbents of the posts of 'Foreman' and 'Mechanic' in CGWB.

Sir

I am directed to inform that the process to grant financial upgradation under MACP Scheme to all the eligible incumbents of the posts of 'Foreman' and 'Mechanic' in CGWB is being contemplated. As such, it is requested that the relevant information, in respect of all the incumbents of the posts of 'Foreman' and 'Mechanic' working under your kind control, in connection with the subject matter, may kindly be provided to this office in the enclosed format, positively **by 12th July, 2019.**

In this connection, it is also requested that data in the said format may be provided in respect of those employees also who are not holding the posts of 'Foreman' or 'Mechanic' now but had become eligible for grant of financial upgradation under MACP Scheme while holding the said posts, and have not yet been granted the said upgradation.

This issues with approval of the Competent Authority.

Yours faithfully

Encls: As above


(Anil Kumar Rattan)
Administrative Officer

- Copy to**
- 1) File No.7-5/2019-Engg.Estt.
 - 2) Programmer, CGWB with the request to upload this letter on CGWB's portal.

**Proforma to consider financial upgradation under
MODIFIED ASSURED CAREER PROGRESSION SCHEME**

S.No	Information required	Details of the officials required
1	Name and designation of the officer / official	
2	Present pay level in the pay Matrix	
3	Details of entry in the Government Service on regular basis (i) Name of the Department (ii) Whether Central /State Government/PSU/Autonomous/Public sector (iii) Date of entry (iv) Post (v) Scale of pay	
4	In CGWB, whether direct recruitment or by absorption basis or contract basis	
5	Date, post and scale of pay in which appointed in CGWB	
	Date	
	Post	
	Scale of pay	
6	Period of service rendered on adhoc basis/ contract basis before regular appointment in CGWB	
7	Total regular service rendered as on 01.07.2019 in CGWB	
8	Total period of service rendered in other Department before appointment in CGWB	
9	Total number of promotion get during the service period	
10	Has he declined the offer of promotion in past, if yes, please give details	
11	Detail of promotion:- (please mentioned CHQ letter No. and date)	
a)	Date of 1 st promotion, pay scale and name of post	
b)	Date of 2 nd promotion, pay scale and name of post	
c)	Date of 3 rd promotion, pay scale and name of post	

Contd....2

12	Details of ACP/ MACP:- (please mentioned CHQ letter No. and date)	
a)	Date of 1 st ACP/ MACP and pay scale	
b)	Date of 2 nd ACP/ MACP and pay scale	
c)	Date of 3 rd ACP/ MACP and pay scale	
13	Details of In-situ promotion, if any date Scale of Pay	
14	Whether you are debarred any time from promotion, if so give details (i) For which post promotion was offered (ii) Scale of pay of the post (iii) Date of debar and CHQ letter No. with date	
15	Details and period of previous service counted for pensionary benefit, if any	
16	Details and date of penalties imposed during the total service	
17	Details of completion of penalties, if any	
18	Period of un-authorized absence / dies non etc.	
19	Details of EOL without Medical Certificate	
20	Vigilance clearance certificate	
21	Integrity certificate	
21	No penalty certificate	

(Signature of the Head of Office)
With seal